Prevent in Education Risk Assessment and Practice Action Plan (2024)

	YES	NO	Existing Controls	Further Action	Staff responsible	Due Date
Does your Safeguarding Policy make explicit that the school sees protection from radicalisation and extremist narratives as a safeguarding issue?	Yes		All staff are required to read the policy annually. New staff on induction.	LA Model policy adopted to be ratified in Sept 2024. Any relevant interim reviews or Annexes to be added.	DSL SLT Governing Body	Sept 2024 Annually
Is the lead contact for Prevent responsibilities clearly identified in the policy?	Yes		Safeguarding Poster and Website. Named in Safeguarding policy		DSL	
Designated Safeguarding Lead / Prevent Single Point of Contact SPOC	Yes		Cath Legg In policy, Safeguarding poster and Website		DSL	
Governor Safeguarding Lead	Yes		Israr Shafi-Manager of Family Partnership service and had worked within Safeguarding		Safeguarding Governor	

			teams at LA for a number of years.			
Does SG policy make explicit how PREVENT concerns should be reported within school?	Yes		Point 14 in policy	Reinforce in annual refresher face to face training.

Ensure continued clarity in policy 2024/25. | DSL

SLT

Governing Body

All staff | Face to face refresher due March/ April 2025. |
| Fundamental British Values (FBV) are considered in curriculum planning | Yes | | PSHE curriculum followed from the PSHE Association.

Additional Values curriculum also taught, weaves through threads of British Values. Examples of Choice (Democracy and Rule of Law). Unity, Equality, Understanding and Respect. Values curriculum enhances FBV | Ensure in next academic years planning themes from FBR continue to be woven through. | PSHE Lead

DSL and SLT.

All staff | Ongoing as part of planning.

Any revisions to be factored in |

			and reflect our school's demographic. School Council, House Captains/Vice Captains, Eco Committee, Class rules and school rules. (Democracy and Rule of Law)			
Thinking about an incident of radicalisation and/or extremism - Has the setting considered specific potential areas of risk such as;	Y					
Processes in place to manage Subject Access Requests/Freedom of Information Requests should they be made?	Y		Any such requests are responded to as per data protection guidance. School have purchased a support package via Data Privacy Simplified LTD.	Respond as required within expected time scales.	Co-Headteachers DSL Business Manager SLT	Ongoing as needed.
The process in place for the management of information should there be media interest or if information requested into the community?	Y		School have purchased a support package via Data Privacy Simplified LTD.	As per request	SLT	As per request
How will information be shared and with whom?	Y		As per guidance from LA		Co-Headteachers	As required

					DSL	
Does the school have clear guidance for visiting speakers? Checks for external speakers to the school. Has the identity of the speaker been confirmed, and due diligence carried out? (Might consider checks on the internet to confirm the status of speaker and/or the organisation to include website, YouTube or social media sites.)	Y		Organised by teaching staff initially. Trips, Visits and experiences form given to Deputy for agreement. SLT review. DBS (Letter of assurance) and ID collected prior to activity. In school risk assessment	Risk assessment added to Evolve. Amendment to Visitors form to include social media checks	Teachers Deputy Head SLT HR Officer	On each occasion.
Checks for premises use by externals.	Y		Internet/ web-site search. Safeguarding policy, DBS checks in place for safeguarding lead & deputy as identified in policy. ID collected on commencement of letting agreement, insurance certificate, organisation risk assessment collected.	Review annually. Monitor for changes in officers requiring DBS information	Business Manager	As per each use or letting.

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Have ALL staff received appropriate training on PREVENT?	Y		Part of annual Safeguarding training. Refresher face to face training annually Updates via bulletin Face to Face staff training March and July 2024.	Ongoing	DSL All staff	Annually March/ April 2025 for f2f refreshers.
Does this include support staff?	Y		As above	As above	DSL	Annually March/ April 2025 for f2f refreshers.
Are there provisions for new staff induction?	Y		All new staff read the safeguarding policy and complete online training as part of their induction.		DSL New staff member	As recruited
Have Governors received a PREVENT briefing?		N	Part of annual Safeguarding training.	Update briefing to be delivered academic year 204/24	DSL Governors	Date tbc

				Where Governors complete any additional external training certificates or information to be shared and recorded		
Do all staff know what to do if they have a PREVENT concern and to whom to report it?						
	Y		Cath Legg named as SPOC for REVENT ON Safeguarding posters and in policy and on website. As part of PREVENT f2f training it is emphasized that it falls within safeguarding and to report to DSL.	Use Quiz to knowledge check	On Safeguarding policy review ensure clarity.	Quiz check question 2024/25.
Does the E-Safety Policy refer to the requirements of the Prevent guidance? Appropriate filtering is in place to ensure that staff and children are unable to			Internet and E-mail Acceptable Use Policy – Luton Council Model Policy & social media policy in Staff Personnel	Whilst adult and Child policies are in place, DSL has sought advice from PREVENT in	SLT	Sept/ Oct 2024

access unauthorised or extremist websites online through school systems.			Handbook in staff room & on wall in staffroom and staff handbook links, (mentions not accessing inappropriate material linked to incitement, radicalisation or promotion of terrorism Also signed as read & understood annually by all staff & new starters.	Education Officer Steph Golby, who has signposted to a wider range od polices. SLT will review these and look at amending policy for Sept 2023.	Input from ICT Lead.	
	Y		LgFl filters in place. School has purchased SMOOTHWALL Monitoring package in September 2024. Installation and roll out should be completed October half term 2024.	Data on breaches to be provided. SMOOTHWALL will send weekly updates, phone call alerts for highest category of concerns and emails for lower categories. DSL will monitor SMOOTHWALL logs and respond accordingly to	Network manager SLT	SMOOTH WALL monitors 24/7 and report 24/7

				safeguarding concerns. Themes and trends to be identified.			
Protocols are in place to manage the layout, access and use of any space provided for the purposes of prayer, contemplation and faith facilities	Y		Individual needs assessed on each occasion. No children currently accessing prayer facility		Co-Headteachers All staff SLT	As required
Clear guidance on governing the display of materials internally at the school	N		SLT would discuss material displayed or shared i.e., leaflets or posters.		SLT	Ongoing